

## NOTICE TO BIDDERS

Notice is hereby given that SEALED BIDS will be received:

BY AND AT: Hamilton Southeastern Schools  
Central Office  
13485 Cumberland Road  
Fishers, IN 46038  
(317) 594-4100  
ATTN: Dr. Yvonne Stokes

FOR: **HSE Transportation Center Expansion**

PROJECT LOCATION : HSE Transportation Services Building  
13337 Cumberland Road  
Fishers, Indiana 46038

RECEIPT OF BIDS: Bids received after the designated day and time listed above will be returned unopened. Any postal/courier service is the agent of the Bidder. Bids are to be submitted on the Bid Form as provided in the Project Manual and on Indiana State Board of Accounts Form No. 96 (revised 2013) as required by the statutes of the State of Indiana. Bidders shall also submit financial data and a properly signed Affidavit of Non-Collusion as required by Form No. 96. Bids shall be submitted in a sealed envelope, marked with the name and address of the bidder, and clearly identified as follows:

### **HSE Transportation Center Expansion**

BID OPENING: Each bid will be opened in public and read aloud at the HSE Administration Building, 13485 Cumberland Road Fishers, IN 46038 by the Owner on **Friday, October 28, 2022 at 1:00 PM local time**. Deliver Bid in a sealed envelope showing the project name and Bidder's name and address.

PRE-BID MEETING: A pre-bid meeting for interested parties will be held on **Friday, October 21, 2022, at 2:30 PM at the HSE Transportation Services Building**, 13337 Cumberland Road, Fishers, IN 46038 (located in the metal building behind the Administration Building). The meeting will include an opportunity to tour the site. To arrange site visits after this meeting, please contact: [hsefacilities@hse.k12.in.us](mailto:hsefacilities@hse.k12.in.us), phone: (317) 594-4100.

### CONTRACT TYPE:

Project will be constructed under a Single Prime Contract with bids received on a lump sum basis. Each proposal shall include all labor, material, and services necessary to complete the project in full accordance with the Construction Drawings and Project Manual. Prime bidders and their subcontractors must be certified and in compliance with the Indiana General Assembly's House Enrollment Act #1019.

Where trade names, brand names, or manufacturer's names are used in the Project Manual, it is for the purpose of establishing kind and quality and not for the purpose of limiting competition. Bidders may offer items or materials equal in quality and having the same durability and efficiency if the Bidder first receives written approval from the Architect/Engineer prior to the date and time of the Bid Opening and complying with requirements indicated in Document 00 21 00, "Instructions to Bidders." The Bidder shall identify such substitutions by name, kind, and type with the Bid.

A contract will be awarded to the lowest responsible and responsive bidder, complying with the conditions of the Instructions to Bidders and Advertisements for Public Bids. The Owner, however, reserves the right to reject any and all bids, and waive any informalities, discrepancies, omissions, variances, or irregularities in bids received in its sole discretion. If a contract is awarded, it will be to the "lowest responsible and responsive bidder" in accordance with Indiana's Public Work Projects Act, Indiana Code 36-1-12. The bidder agrees to hold open its bid for a minimum of sixty (60) days from the date of the bid opening.

The Contract to which the Owner will be a party will contain a provision prohibiting the other party to the Contract, and their subcontractors, from engaging in employment practice that constitutes a discrimination against a person because of the person's race, color, sex, religion, national origin or

ancestry. The successful Bidder shall provide an affidavit with each billing assuring the Owner that this provision has not been violated.

**BID DOCUMENTS:**

Interested Prime Bidders may obtain electronic Bidding Documents at no cost from Eastern Engineering, <http://distribution.easternengineering.com>. All other bidders may purchase electronic or printed sets directly from Eastern Engineering, 9901 Allisonville Road, Fishers, IN 46038, 1-866-884-4115.

Any questions concerning this project shall be directed to CSO Architects, 317-848-7800. Contact Brad Krohn, [bkrohn@csoinc.net](mailto:bkrohn@csoinc.net).

**BID DOCUMENTS - REVIEW:**

Construction will be in accordance with the bid documents, which may be viewed at the following locations, as well as local plan rooms:

CSO Architects  
8831 Keystone Crossing  
Indianapolis, Indiana 46240  
317-848-7800

Eastern Engineering  
9901 Allisonville Road  
Fishers, IN 46038  
866-884-4115

**BID SECURITY:** Each bid shall be accompanied by a bid security for five percent (5%) of the base bid in the form of a certified check or a bid bond. Bid bonds shall be executed by the bidder and a surety company qualified to do business in the State of Indiana. The check or bid bond shall be made payable to Hamilton Southeastern Schools. Should a successful Bidder withdraw the bid, or fail to execute a satisfactory Contract, the Owner may then declare the Bid deposit forfeited as liquidated damages.

**PERFORMANCE BOND AND LABOR AND MATERIAL PAYMENT BOND:**

The successful bidder shall, upon acceptance of his bid, be required to procure and pay for a 100% Performance Bond/Labor and Material Payment Bond in the amount equal to the contract price, which shall cover faithful performance of the Contract and the payment of all obligations. The cost of the bonds shall be at the expense of the Bidder and be included in the Bidder's bid. The bonds shall be executed by a surety company approved by the Owner and qualified to do business in the State of Indiana.

**END OF NOTICE TO BIDDERS**