

#### NOTICE TO BIDDERS

Notice is hereby given that SEALED QUOTES will be received:

**BY AND AT:** The Board of School Trustees  
Hamilton Southeastern Schools (HSE)  
13485 Cumberland Road  
Fishers, IN 46038

**FOR:** 2022 Tennis Improvements at Riverside Junior High School  
**UNTIL:** 1:00 P.M., EST local time, Monday, May 2, 2022.

**RECEIPT OF BIDS:** Bids received after the designated day and time listed above will be returned unopened. Bids received by mail or other carrier must be addressed to 13485 Cumberland Road, Fishers, IN 46038, attention to Mr. Bob Rice. All responses must be received on or before the date and time designated to be valid.

**BID OPENING:** All Bids will be publicly opened and read aloud at 1:00 P.M., EST local time, Monday, May 2, 2022, at HSE Schools Administrative Office, 13485 Cumberland Road, Fishers, IN 46038. Deliver Bid in a sealed envelope showing the project name and Bidder's name and address.

**PRE-BID MEETING:** A pre-bid meeting for interested parties will be held at 1:00 P.M., EST local time, Thursday, April 14, 2022 at Riverside Junior High School. Prospective Bidders shall meet first at the Main Office, then a Site Tour will follow. Note that the Riverside campus includes multiple school buildings. Please arrive at Door #5. Attendance at the Pre-Bid Meeting is strongly encouraged and may be part of determining if a Bid is considered responsive.

#### **CONTRACT TYPE:**

The project will be constructed under a Single Prime Contract with bids received on a lump sum basis. Each proposal shall include all labor, material, and services necessary to complete the projects in strict accordance with the Construction Drawings and Project Manual. Prime bidders and their subcontractors must be certified and in compliance with the Indiana General Assembly's House Enrollment Act #1019.

Two copies of bid forms shall be submitted on forms provided in the project manual and shall be executed in accordance with the current edition of the Indiana Board of Accounts Form 96 – "Contractor's Bid for Public Works", with a financial statement complying with Section III of Form 96, and a satisfactory Bid Bond or certified check pursuant to I.C. 36-1-12-4.5, payable to HSE Schools. Bid Security shall be in the amount of not less than 5% of the total base bid price. Should a successful Bidder withdraw their Bid, fail to provide the required payment and performance bonds, or execute the contract, the Owner may then declare the Bid security forfeited as liquidated damages.

A contract will be awarded to the lowest responsible and responsive bidder, complying with the conditions of the Instructions to Bidders and Advertisements for Public Bids. The Owner, however, reserves the right to reject any and all bids, and waive any informalities, discrepancies, omissions, variances, or irregularities in bids received in its sole discretion. If a contract is awarded, it will be to the "lowest responsible and responsive bidder" in accordance with Indiana's Public Work Projects Act, Indiana Code 36-1-12. The bidder agrees to hold open its bid for a minimum of sixty (60) days from the date of the bid opening.

#### **BID DOCUMENTS:**

Copies of the Bidding Documents may be obtained from the Eastern Engineering plan room at <http://distribution.easternengineering.com> per the options and prices listed on the order page. All charges for bidding documents are non-refundable.

Questions, or requests for equal status, pertaining to the Project shall be directed, in writing, to the design professionals listed below:

Marc Ancel or Fred Prazeau  
CONTEXT, LLC  
5825 Lawton Loop East Drive  
Indianapolis, IN 46216  
317-485-6900  
[mancel@context-design.com](mailto:mancel@context-design.com)  
[fprazeau@context-design.com](mailto:fprazeau@context-design.com)

#### **BID DOCUMENTS - REVIEW:**

Construction will be in accordance with the bid documents, which may be viewed at the following locations, as well as online plan rooms:

Administrative Center  
Hamilton Southeastern Schools (HSE)  
13485 Cumberland Road  
Fishers, IN 46038  
and  
<https://www.hseschools.org/happenings/public-notices>

#### **PERFORMANCE BOND AND LABOR AND MATERIAL PAYMENT BOND:**

The successful bidder shall, upon acceptance of his bid, be required to procure and pay for a 100% Performance Bond/Labor and Material Payment Bond in the amount equal to the contract price, and such bond shall comply with all laws of the State of Indiana governing public contracts let by governmental units.

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4/4/22, 4/11/22